

**NON-FLOOD PROTECTION ASSET MANAGEMENT AUTHORITY**  
**Minutes of the Airport Committee Meeting**  
**Tuesday November 10, 2015 – 9:30 A.M.**

The regular meeting of the Airport Committee of the Non-Flood Protection Asset Management Authority was held on Tuesday, November 10, 2015 at 9:30 a.m., at 6920 Franklin Ave., 2<sup>nd</sup> Floor Board Room, New Orleans, LA after due legal notice of the meeting was sent to each Board member, the news media, and a copy of the call was posted.

Chair Heaton called the meeting to order at 9:35 a.m. and led in the Pledge of Allegiance. The roll was called which constituted a quorum.

**PRESENT:**

Chair Wilma Heaton  
Comm. Michael Stack  
Comm. Roy Arrigo

**FURTHERMORE PRESENT:**

Comm. Thomas Fierke

**ABSENT:**

Comm. Anthony Richard (arrived at 10:19 a.m.)

**STAFF:**

Cornelia Ullmann - Chief Operating Officer  
Sharon Martiny – Administrative Assistant  
Ben Morris – Airport Director  
Lauren Broussard – Land Based Operations Manager  
Chanse Watson – Assistant Airport Director

**ALSO PRESENT:**

Brayton Matthews – Flightline First

**Opening Comments**

Waived.

**Report On Current Airport Issues**

Chair Heaton noted for the record that Landmark is being purchased by Signature and negotiations are complete but still subject to regulatory approval. The fuel tank issue is an old issue that was put on hold during negotiations between Landmark and Signature. Mr. Fanguy expects the transfer to be finalized by February 2016.

Ben Morris, Airport Director, addressed the request by Flightline for the 10,000 gal. AV gas tank, which was transferred to Landmark as part of its purchase of Hawthorne. The tank was included in negotiations between Landmark and Signature. A tank from a surplus supplier would cost approximately \$15,000 for either a 5,000 gal. tank or a 2,500 gal. tank. Chair Heaton noted that this is a creative solution that can work. The capacity is on the Airport, it is a matter of reallocation. Mr. Matthews and Mr. Robinson must be brought to the table for discussion. There was discussion two years ago with Mr. Robinson regarding capacity and what was needed.

Mr. Morris addressed the ramp repairs and noted that the engineers (Stuart Consulting) recommended a product (as opposed to concrete) for small cracks. The product was a sealer as opposed to a deep concrete product, and unfortunately did not work. The product was taken out and concrete was used. The Authority covered the extra \$6,700 needed to make the necessary repairs, and all scheduled repairs are now complete. Stuart will contact the manufacturer to address issues with the faulty product.

Mr. Morris advised that the wind sock has been down since Katrina. Negotiations with LaDOTD resulted in the Airport obtaining two new wind socks (package), which cost approximately \$8,000 per wind sock. REILS lighting will be added to the new grant. The electrical vault is critical at this point. This must

be advertised as the vault will control negotiations with the FAA to allow Lakefront Airport to access their power until the vault is complete.

Mr. Morris advised that leaks in the internal roof of the Terminal building have been an issue for some time. Leaking occurs on the side of the building between the stucco and the wall. Sheeting does not come down far enough and a proposal will be prepared to seal that area of the siding. Moisture is causing damage on the inside of the Terminal, and mildew will occur. Ms. Broussard advised that the cost was \$9,100 to waterproof.

Chair Heaton advised that SLFPA-E will move into the Terminal Building on November 23, 2015. The build-out contract completion date is November 15, 2015. The MOU will be updated to include the Conference Center, which SLFPA-E will build out but not lease. The Flood Authority will be authorized to utilize the Conference Center (when available), which will be additional revenue for this Authority. Construction will begin early January or February and the design is a multi-functional room seating approximately 200 people, which room can be used for dinners or corporate conference meetings.

Mr. Morris advised that 90 day tracking information to get the tower hours extended is near completion. Tracking started August 5 and is up to date. There have been 8,481 flights during tower operation and 3,400 flights before tower opening and after tower closing. The FAA manager will take the data information to determine if this Authority can get tower hours extended until 10:00 p.m. There is support from FAA staff and the tower manager to get the hours extended.

Comm. Richard's arrival is noted for the record.

Mr. Morris advised that he would meet with Mr. Fanguy and Mr. Matthews regarding an Emergency Operating Procedure in the event of a Level 3 incident at the Airport. A rough draft has been put together for two scenarios: one scenario involves FAA, staff and ARFF being present and a second scenario involves staff being away but ARFF and FAA are present. The complicated scenario is when nobody is present except personnel for the two FBOs, who will have to monitor possible air crashes. A process will be prepared involving notifications and responses to emergency gates. There are no EOPs to date for those issues.

To date no emergency evacuations have been rehearsed as there is no set procedure in place. There have been rehearsals between ARFF and N.O.F.D. N.O.F.D. and O.L.D.P.D. must be added to ensure that the correct people are called and current contact information is on file.

Chair Heaton noted that the issue dovetails with a grant to turn the Conference Center into an Incident Command Center in the event of an emergency. Up to date technology needs are required to obtain grant funding. SLFPA-E recently hired a grant writer. The Authority has been given permission for the grant writer to meet with Airport staff to determine a comprehensive list of priorities, which she would concentrate on while searching for available grants. NFPAMA would be billed accordingly for the grant writer's time. Mr. Morris noted that the Lakefront Airport radio communication system is the worst in the State of Louisiana.

Mr. Morris advised that he provided the COO with all documentation for the fourth fireman position. This is a Civil Service position that must be posted. Comm. Heaton noted a preference for veterans on the Civil Service form for applicants.

#### **Adopt Agenda**

Comm. Stack offered a motion to adopt the Agenda, seconded by Comm. Arrigo and unanimously adopted.

#### **Approval of Prior Minutes**

Chair Heaton moved to defer approval of the October 2015 minutes.

## **Old Business**

### **1) Update on Xavier Gonzales mural restoration**

The COO advised Ms. Grenier is currently working on the Paris mural, and pointed out silver and gold metallic used in the painting. A Spanish inscription was found dedicating the mural to Mr. Gonzales' uncle. Ms. Grenier is making good progress and not interfering with Messina's operations. Chair Heaton noted that the Messina's operation during the restoration process has been challenging as strong chemicals are being used in the mural restoration. Several posters will be displayed that explain the restoration process and the story of the murals. The Authority is fortunate to have a world renowned conservator doing this restoration. Options to prevent the public from touching the murals will be explored. There are strategies that could be used to block people from touching the murals, but that costs money. More people are coming to the Terminal to view the murals. Bill Capo did a follow up with Ms. Grenier regarding the restoration and put a call out to anyone who may have knowledge of Bali, the missing mural. Comm. Fierke suggested the 501(c)3 put up a reward for the missing mural, which would be great advertising.

### **2) Update on mobile tank truck**

See above in Mr. Morris' report.

## **New Business**

### **3) Discussion regarding Xavier Gonzales mural exhibit**

The COO advised that Lauren Broussard, Airport Staff, is doing research in an effort to locate the Bali mural. Art students in New York have a number of Xavier Gonzales items and memorabilia that would make a nice display. The exhibit would create interest in the murals during restoration. Ms. Broussard noted that Mr. Gonzales' ancestor was part of a recent tour of the Terminal. Ms. Grenier secured their contact information. An art student of Mr. Gonzales was also a party to the tour. Chair Heaton advised that preliminary research is underway regarding audio/visual booths located in the Airport. Visitors can have audio and video stories of what Lakefront Airport meant to different people from all over the world.

## **Adjournment**

Comm. Stack offered a motion to adjourn, seconded by Comm. Richard and unanimously adopted.

## **Announcement Of Next Meeting**

The next Airport Committee meeting is scheduled for Tuesday, Dec. 10, 2015 at 9:30 a.m. The meeting will be at 6920 Franklin due to early voting. The meeting adjourned at 10:35 a.m.