

**NON-FLOOD PROTECTION ASSET MANAGEMENT AUTHORITY  
MINUTES OF THE AIRPORT COMMITTEE MEETING  
TUESDAY FEBRUARY 3, 2015 – 5:00 P.M.**

The special Joint meeting of the Airport Committee of the Non-Flood Protection Asset Management Authority was held on Tuesday, February 3, 2015 at 5:00 p.m., in the Lake Vista Community Center, 2<sup>nd</sup> Floor, 6500 Spanish Fort Blvd., New Orleans, Louisiana after due legal notice of the meeting was sent to each Board member, the news media, and a copy of the call was posted.

Chairman Heaton called the meeting to order at 9:44 p.m. and led in the Pledge of Allegiance.

The roll was called which constituted a quorum.

**PRESENT:**

Chairman Wilma Heaton  
Commissioner Michael Stack  
Commissioner Pearl Cantrelle  
Commissioner Romona Baudy

**STAFF:**

Cornelia Ullmann - Chief Operating Officer  
Sharon Martiny – Administrative Assistant  
Fred Pruitt – Acting Airport Director

**ALSO PRESENT:**

Al Pappalardo – Real Estate Consultant  
Steve Nelson – Stuart Consulting Group  
Jim Martin – DEI

**OPENING COMMENTS**

Chairman Heaton waived Opening Comments.

**ADOPT AGENDA**

Commissioner Baudy offered a motion to adopt the Agenda, seconded by Commissioner Cantrelle and unanimously adopted.

**APPROVAL OF PRIOR MINUTES**

Approval of the January 6, 2015 Airport Committee meeting minutes was deferred until the March 3, 2015 Airport Committee meeting.

**REPORT ON CURRENT AIRPORT ISSUES**

Chairman Heaton informed that Committee Senator Vitter's office requested information regarding the PAPI light issue. The PAPI light issue will be a standard Agenda item until the matter is resolved as this is a safety issue. The Authority has received complaints regarding several lighting issues. COO, Cornelia Ullmann, reported that the beacon lights have been ordered from Graci Hart Electric, the only company that can repair the lights.

Chairman Heaton requested written reports from the Airport Director regarding ongoing problems at the Airport. The COO noted that the crack seal project has everybody running as there is insufficient administrative help. Staff is required to be on the field because aircraft are landing and staff is there to supervise. Commissioner Stack added the purpose of hiring DEI is to relieve pressure from Mr. Pruitt and the Airport staff. If we work together we can reduce that pressure. DOTD will advise DEI what portion of the crack seal project has to be done and when. DEI was hired to oversee the project. Jim Martin, DEI, advised DEI staff performs inspections of the crack seal work. The crack seal project will be completed in several weeks.

Mr. Pruitt is overwhelmed at the Airport and could use a part-time clerical employee to copy and file. Chairman Heaton noted that there are issues that must be addressed under State Civil Service Rules and Procedures. The COO has been handstrung for months and cannot correct many of the deficiencies.

## **OLD BUSINESS**

### **1) Discussion regarding interim flood protection plan**

Steve Nelson, Stuart Consulting, advised that Sean Wyatt, Section Chief of Operations from the State, is looking into what the Corps of Engineers can do regarding interim flood protection. The FAA has determined that the Terminal Building and the buildings to the south side of the Airport house multi-million dollar pieces of equipment and should be protected. Commissioner Heaton requested Mr. Nelson prepare an informal memo for all members of the Flood Authority regarding an interim plan on flood protection.

### **2) Discussion and update on Messina lease amendment regarding closing restaurant one day per week and the possibility of private catered events on the observation deck**

Commissioner Heaton advised that Messina originally wanted to be open five nights per weeks. Mr. Messina agreed to revisit the issue after one year. I recommend that Messina's be open six days per week, which requires a lease amendment to six days per week with Mondays being the day the restaurant is closed. The second part of the issue deals with inquiries regarding private dinner parties on the observation deck. Alton Davis, RCL, advised of no restrictions regarding dinner parties on the decks, but the observation tower cannot be an occupied office space, conference room or dining room. The tower is fully sprinkled. There is only one means of egress from the tower, which limits occupancy. Champagne or a wine tasting with limited occupancy could be permitted. Chairman Heaton requested Mr. Davis, Mr. Pappalardo and Mr. Messina advise of options regarding the Observation Tower. Nothing should be done on the observation deck that can potentially be a fire hazard.

Commissioner Baudy offered a motion to approve a lease amendment to Messina's lease regarding closing restaurant one day per week (Mondays), seconded by Commissioner Cantrelle and unanimously adopted.

### **3) Discussion regarding replacement of and type of plaque. Plaque currently reads: *'This Memorial Honors Personnel Of The 30<sup>th</sup> Bombardment Group, U.S. Army Air Forces Who Served Here At The Lakefront Airport From June 1941 To December 1941. This Group Flying B-24 Liberator Bombers Conducted Missions Against The Japanese From Bases In Alaska And Central Pacific Areas 142-1945 In World War Two'***

Mr. Davis stated that the plaque originally hung to the left of the stairs on the marble. Chairman Heaton requested the COO get the plaque updated and hang it where it originally hung.

### **4) Discussion regarding functionality of dedicated AT&T line from tower to fire station and alternate solution**

The COO advised that the dedicated line is required for acquiring Part 139 status at the Airport. Mr. Davis advised that there is a dedicated T-1 line that runs from the street to the Tower underneath the Terminal Building. It is an AT&T T-1 line, and AT&T is the best choice because the dedicated T-1 line belongs to AT&T. Chairman Heaton noted that this issue is not ready for discussion and requested further information be circulated for further discussion at the Board meeting.

### **5) Discussion regarding the status of the PAPI lights at Lakefront Airport**

The PAPI lights were discussed earlier in the meeting.

### **6) Status of RCLC claim for additional compensation (Cost Curve A)**

Chairman Heaton advised that the Legal Committee will address this issue in the next meeting and will be prepared to offer a recommendation. The issue is being discussed extensively.

**7) Distribution of proposed 2015 budget**

The COO distributed 2015-2016 proposed budget, and advised that the budget for the Airport is in four parts: Summary, Fuel Farm, Airport Administration and Firemen.

**ADJOURNMENT**

Commissioner Baudy offered a motion to Adjourn, seconded by Commissioner Cantrelle and unanimously adopted.

**ANNOUNCEMENT OF NEXT MEETING**

The next Airport Committee meeting is scheduled for Tuesday, January 6, 2015 at 9:30 a.m. The meeting adjourned at 10:14 a.m.