

**NON-FLOOD PROTECTION ASSET MANAGEMENT AUTHORITY
MINUTES OF THE AIRPORT COMMITTEE MEETING
TUESDAY AUGUST 9, 2016 – 10:30 A.M.**

The regular meeting of the Airport Committees of the Non-Flood Asset Protection Management Authority was held on Tuesday, August 9, 2016 at 10:30 a.m., in the Lake Vista Community Center, 2nd Floor, 6500 Spanish Fort Blvd., New Orleans, Louisiana after due legal notice of the meeting was sent to each Board member, the news media, and a copy of the call was posted.

Chair Heaton called the meeting to order at 10:57 a.m. and led in the Pledge of Allegiance.

The roll was called which constituted a quorum.

Present:

Chair Wilma Heaton
Comm. Michael Stack
Comm. Roy Arrigo
Comm. Anthony Richard

Furthermore Present:

Full Board Chair Greg Ernst
Comm. Thomas Fierke

Staff:

Ken Schwingshagl – Executive Director
Sharon Martiny – Administrative Assistant
Ben Morris – Airport Director
Chanse Watson – Assistant Airport Director

Also Present:

Jim Martin – DEI
Michael Botnick – Legal Counsel
Corrine Villavaso – East NOLA BBD

Adopt Agenda

Comm. Stack moved to adopt the Agenda, second by Comm. Richard. Motion passed.

Approve Minutes

Comm. Stack moved to approve the May 10, 2016 Airport Committee meeting minutes, second by Comm. Arrigo. Motion passed. Comm. Richard moved to approve the June 14, 2016 Airport Committee meeting minutes, second by Comm. Arrigo. Motion passed.

Report on Current Airport issues – Airport Director Ben Morris

In the absence of Airport Director Ben Morris, the E.D. advised that Mr. Morris will prepare a written summary and response regarding the Annual Safety and Standards Report along with the proposed corrective actions that will be taken to correct any deficiencies found, and forward same to the Dept. of Transportation and Development within the required 30-day response period.

Presentations

None.

Old Business

1) Approval of sub-lease of Natl. Guard Hangar to Studio Network-Lakefront

The E.D. advised that the Signature lease allows lessee to sub-lease space in the Hangar provided that a written request is submitted by the lessee to the Executive Director advising of the sub-lease. As the E.D. has authority to negotiate leases, approval of a sub-lease is within the E.D. purview. As the E.D. has the authority to sign the lease, the E.D. has the authority to approve a sub-lease as it is within the lease.

Comm. Fierke noted that the lease must be followed; the lease states that the lessor is the Authority. Who signs the lease is irrelevant. In order for the E.D. to approve and sign sub-leases, the Board must give the E.D. complete delegation of authority.

Chair Heaton advised that F&M Aviation viewed an area of the Natl. Guard Hangar for possible future lease space. At the time, the lease for the South Shore Harbor development was not yet signed and no permits were received. Signature leased the requested 2,500 square foot space to F&M Aviation. Prior sub-leases at Lakefront Airport did not require Board approval, so the item was not put on the Board Agenda. The Real Estate Consultant and the former COO were advised of the sub-lease, who approved the sub-lease request. Going forward, a policy will be prepared for any future sub-leases at the Airport.

Full Board Chair Greg Ernst noted that sub-leases must have approval from the lessor, which is the full Board. The Board has an obligation to comply with all leases, and cannot unreasonably deny any sub-lease or lease request. The item should be deferred. Comm. Stack offered a motion for staff to present to the Full Board, procedures for approval of sub-leases, second by Comm. Arrigo. Motion passed.

Comm. Arrigo offered a motion to allow the Executive Director to approve the sub-lease of the Natl. Guard Hangar from Signature to F&M Aviation, second by Comm. Stack. Motion approved.

2) **Discussion regarding Capital Outlay requests**

The E.D. advised that last year's Airport Capital Outlay requests included the following:

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|---|-------------|
| a. Lakeshore Dr. and Stars & Stripes Blvd. safety striping and pavement markings (planning and construction) | \$130,000 |
| b. Repair of lighting and conversion to alternate lighting system, N.O. Lakefront Airport, Stars & Stripes and Haynes Blvd. | \$275,000 |
| c. Interim Airport flood protection | \$900,000 |
| d. Incident Command/Conference Center (planning and construction) | \$200,000 |
| e. Airport drainage repairs and berm design | \$350,000 |
| f. Replace Airport ARFF fire truck | \$800,000 |
| g. Replace Airport ARFF Station | \$1,500,000 |

Chair Heaton advised that each Committee makes recommendations for Capital Outlay requests, which requests are prioritized and final approval is given by the full Board in the October 2016 meeting. The Airport Committee will make recommendations in the September 2016 Airport Committee meeting.

3) **Discussion and approval of Location Agreement for the National WWII Museum Air Power Expo at Lakefront Airport on November 3rd through November 6th, 2016**

The E.D. advised that this item was on the Agenda several weeks ago, and the Board passed a Resolution approving a Location Agreement with the caveat that all permits were obtained and all logistical issues were addressed by the given deadline. The Natl. WWII Museum has complied with all requests to obtain the Location Agreement for the 2016 Air Power Expo at Lakefront Airport. Staff will prepare the necessary Location Agreement for the 2016 Air Power Expo and the Natl. WWII Museum will provide the required proof of insurance for said Air Show.

4) **Discussion and approval of Location Agreement for the Drug Fighter Youth Aviation Expo & Air Show event at Lakefront Airport October 8 & 9, 2016**

The E.D. advised that Franklin J.P. Augusts requested a one week extension to provide the necessary permits and clearances required to host the Drug Fighter Youth Aviation Expo & Air Show event in October. To date, there are several issues that need to be addressed for the event to move forward. Chanse Watson, Asst. Airport Director, advised that there were logistical issues that have not yet been approved and there were issues with the Tower Chief. The Airport Committee will not make a

recommendation, but the item will be placed on the Board Agenda for approval if all necessary permits are received and if all logistical issues have been remedied.

New Business

None.

PUBLIC COMMENTS

Corinne Villavaso (East NOLA Development District) advised that NOLA DD is a non-profit organization similar to the Chamber. Ms. Villavaso requested use of the Airport parking lot in November for an event (open air market). The event would be held on a Saturday and Messina's will be asked to be the food vendor at the event. Chair Heaton requested Ms. Harris prepare a written presentation outlining the event and present same to the E.D. or the Airport Director by the next Airport Committee meeting scheduled for September 13, 2016.

Executive Session

- 1) *Red Dot Buildings, Inc. v. GM&R Construction Company, et al*
USDC No. 14-2803 Div.: R-4
- 2) *Non-Flood Protection Asset Management Authority v. Lathan, et al*

Upon exiting Executive Session, Comm. Heaton noted that no votes nor actions were taken in Executive Session.

Announcement of Next Meeting

Chair Heaton announced that the next Airport Committee meeting is scheduled for Tuesday September 13, 2016 at 10:30 a.m.

Adjournment

Comm. Arrigo moved to adjourn, second by Comm. Stack. Motion passed.
The meeting ended at 12:15 p.m.