

NON-FLOOD PROTECTION ASSET MANAGEMENT AUTHORITY
Minutes of the Airport Committee Meeting
Tuesday January 12, 2016 – 9:30 A.M.

The regular meeting of the Airport Committee of the Non-Flood Protection Asset Management Authority was held on Tuesday, January 12, 2016 at 9:30 a.m., at 6500 Spanish Fort Blvd., New Orleans, Louisiana after due legal notice of the meeting was sent to each Board member, the news media, and a copy of the call was posted.

Chairman Heaton called the meeting to order at 9:45 a.m. and led in the Pledge of Allegiance. The roll was called which constituted a quorum.

PRESENT:

Chair Wilma Heaton
Comm. Michael Stack
Comm. Roy Arrigo
Comm. Anthony Richard

STAFF:

Cornelia Ullmann - Chief Operating Officer
Sharon Martiny – Administrative Assistant
Ben Morris – Airport Director
Lauren Broussard – Land Based Operations Manager (Airport)
Chanse Watson – Assistant Airport Director

ALSO PRESENT:

Steve Nelson – Stuart Consulting
Chris Groh – Kutchins & Groh

Opening Comments

Chair Heaton noted that the Committee did not meet in December. Since our next meeting falls on Tuesday February 9, 2016 (Mardi Gras day) we need to discuss what dates work in each member's schedule and we can try to decide today, if possible, so they don't have to go back and forth. Today is mostly informational. I may need a suspension because I had asked that we have a motion on for Mosquito Control and I see that there is a discussion. The reason is that I want to be able to take action on that item. I want to amend the Agenda to say "Recommendation regarding Mosquito Control". Can we do that under discussion? It would not be a final action, but I have been in talks for one month with Mosquito Control and I know that has been looming over us. We will just leave it under discussion; that's fine. No amendment is needed.

Adopt Agenda

Comm. Arrigo moved to adopt the Agenda, seconded by Comm. Richard and unanimously adopted.

Approval Of Prior Minutes

Comm. Arrigo moved to approve the Airport Committee meeting minutes of October 13, 2015, second by Comm. Richard and unanimously adopted.

Report On Current Airport Issues

Ben Morris, Airport Director, advised that RFQs were received for the lighting vault and a design contractor will be selected shortly. Funding of \$1 million was allocated by the State (DOTD). The existing electrical vault meets no codes. Deliver of the PAPI lights is February 12, 2016. The Airport will utilize the FAA power source until the lighting vault is complete. A grant in the amount of \$110,000 was obtained from the State (DOTD-Aviation) for the design and construction of the electrical vault. MSY has agreed to enter into a cooperative endeavor agreement with Lakefront Airport for professional contracts such as runway painting, which markings are critical for pilots. Further discussions are needed before a decision is made.

On December 20, 2015 a water cooler in the Terminal Building shorted out causing smoke and soot damage. The cooler smoldered and filled the east wing with soot, which traveled through the HVAC system into several offices. Rugs

and furniture had to be cleaned. Approximately 850 soot covered ceiling tiles must be replaced. Chair Heaton advised that damages are covered under general liability insurance. Mr. Morris noted that damages are in the neighborhood of \$150,000. A fire wall prevented further damage.

Mr. Morris advised that Alton Davis (RCL) supervised waterproofing on the front (south) side of the Terminal Building. The waterproofing was successful and is now needed on the north side of the building. The cap stones around the outside of the building have deteriorated and water is getting through causing huge puddles on the floor during heavy rainstorms.

The Customs build out should be complete by February. There was a long delay with the specialty door frames. Chair Heaton noted that the Authority has leeway on federal specs for Customs. The office furniture has been ordered and delivery will take approximately four to six weeks. A grand opening is possible at the end of February.

Mr. Morris advised that staff is in the process of updating the Emergency Operations Plan in the event an issue arises after the tower is closed and ARFF and the fire dept is gone. There must be a process to start notifications, open the gates, and escort NOFD onto the airfield in the event of an accident/incident. One additional fireman was hired at the Airport. The new fireman is fully qualified in all aspects of ARFF. One additional fireman per shift is needed (twelve firemen). The ARFF staff works longer hours than the tower house. The Airport may get a tower hour extension as approximately 25% of operations occur after the tower closed. Staff is working closely with the tower manager and FAA to get the hours extended. Lauren Broussard, Land Based Operations Manager, advised that the tower manager does not currently have sufficient staff to expand the hours. Chair Heaton noted that the Authority is working hard to get Customs back. Expansion of the tower hours is one more component as corporate aircraft will not come in if the tower is not open due to insurance ramifications.

Mr. Morris advised that Jack Reacher II will be filming in the Airport through Friday. The Atrium was transformed into a bus station with old coke machines, a shoe shine stand and Greyhound buses parked on the ramp. Approximately \$250,000 was spent on build out at the National Guard Hangar for the movie. The build out is up to code and will be left as is after filming is complete. Mr. Morris advised that the COO handles all Location Agreements. The site manager for the movie advised of a cooperative deal between the Authority and one other party for use of the second floor. The COO added that the Authority did not get paid for use of the Natl. Guard Hangar, second floor. Chair Heaton noted that use of the Airport to film movies is free branding for the Authority and is a win/win situation, but staff must have a better understanding going forward of who is utilizing what property. The COO advised of new Airport procedures and policies regarding who is to be notified when filming occurs. Mr. Morris advised that funds generated by movies filmed at Lakefront Airport must stay on the Airport budget due to federal and state law or the Authority can lose funding. .

Old Business

1) Discussion regarding Mosquito Control

Chair Heaton advised that Mosquito Control has occupied a hangar at Lakefront Airport for years and has not paid rent. The FAA will not allow this to continue. Discussions are underway to get the issue resolved. Mosquito Control has services that the Airport desperately needs. The Airport Committee has agreed in principal that a lease will be signed which will include a monthly fee. In lieu of the actual lease fee the Airport will get in-kind services. Past due rent will be paid off with in-kind services which will address the massive drainage problems on the Airport. A separate agreement will be made for those services. It is critical that the Mosquito Control issue be resolved as the Airport could lose over \$700,000 in FEMA renovations to that hangar. The property must be leased to comply with the FAA. Currently, there is no lease.

Mr. Morris added that Mosquito Control will address drainage issues and provide bug control as well as animal control. Mosquito Control will spray after the grass is cut to kill the bugs which the birds feed. This will be beneficial in reducing the bird population.

The Chairman agreed to support a motion in principal to recommend that paperwork be signed to resolve the issue. The Authority will then have a good working relationship with the City, receive the needed services and be in compliance with the FAA. The Legal Committee will review the matter and make a recommendation.

New Business

2) Discussion regarding cooperative endeavor agreement with Louis Armstrong Airport to share existing maintenance contracts

Mr. Morris advised that additional information was needed before a decision was made. Chair Heaton noted that any agreement must have approval by the full Board.

3) Confirm date of February Airport Committee meeting (Mardi Gras falls on February 9, 2016)

Chair Heaton advised that the Committee would not meet on February 9, 2016 due to the Mardi Gras holiday. Comm. Stack suggested meeting before the Board meeting; February 11, 2016 at 9:30 a.m.

Adjournment

Comm. Richard offered a motion to adjourn, seconded by Comm. Arrigo and unanimously adopted.

Announcement Of Next Meeting

The next Airport Committee meeting is scheduled for Tuesday, February 9, 2016 at 9:30 a.m. The meeting adjourned at 10:32 a.m.