

NON-FLOOD PROTECTION ASSET MANAGEMENT AUTHORITY
Minutes of the Airport Committee Meeting
Tuesday June 14, 2016 – 9:30 a.m.

The regular meeting of the Airport Committee of the Non-Flood Protection Asset Management Authority was held on Tuesday, June 14, 2016 at 9:30 a.m., at 6500 Spanish Fort Blvd., New Orleans, Louisiana after due legal notice of the meeting was sent to each Board member, the news media, and a copy of the call was posted.

Chairman Heaton called the meeting to order at 9:32 a.m. and led in the Pledge of Allegiance. The roll was called which constituted a quorum.

PRESENT - Airport:

Chair Wilma Heaton
Comm. Michael Stack
Comm. Roy Arrigo
Comm. Anthony Richard

STAFF:

Ken. Schwingshaki – Executive Director
Sharon Martiny – Administrative Assistant
Ben Morris – Airport Director
Lauren Broussard – Land Based Operations Manager

ALSO PRESENT:

Chris Fenner – Stuart Consulting
Addie Fanguy – Signature

Franklin J.P. Augustus – Drug Fighter Air Expo
Matthew Carpenter – Drug Fighter Air Expo
Peter Marcello – Drug Fighter Air Expo

Opening Comments

Chair Heaton advised that the Conference Center build-out in the Terminal Building had modifications, but will be complete in July.

Adopt Agenda

Comm. Richard offered a motion to adopt the Agenda, second by Comm. Arrigo. Motion passed.

Approval Of Prior Minutes

Comm. Arrigo offered a motion to approve the April 10, 2016 Airport Committee meeting minutes, second by Comm. Stack. Motion passed.

Report on Current Airport Issues

Mr. Morris reported that four water meters on the Airport are giving erroneous readings, one cannot be read, and one is running backwards. Billing will be straightened out when the meters are repaired. A possible new tenant (helicopter training school) is requesting office space in the McDermott Hangar

New Business

1) Discussion regarding request for the Drug Fighter Youth Aviation Expo & Air Show event at Lakefront Airport October 8 & 9 2016

The E.D. reported that Mr. Augustus requested information regarding Location Agreements and similar events at the Airport. Mr. Augustus advised that he would prepare a proposed Location Agreement for the air show, but those documents have not yet been received. Chair Heaton advised that punch list items must be turned in prior to a Location Agreement being approved. The E.D. will continue to work with Mr. Augustus to ensure that all protocol is followed in preparing for the event. This item will be tabled until further information is received.

2) Discussion regarding request for the WWII Air Power Expo event at Lakefront Airport November 3 – 6, 2016

Tom Gibbs, Project Mgr. at WWII Museum, produces the WWII Air Power Expo. This year's show will include an aerobatic display exhibiting low passes in front of the show site. This year includes the Greater New Orleans Sports Foundation who has massive logistic and marketing experience. There will be a WWII themed obstacle course for the schools children that attend the event. Chair Heaton advised that Location Agreements for the Airport of this magnitude require Board approval, and this item will be included on the June 23, 2016 Board Agenda.

3) Discussion regarding responses received via RFQ for selection of Licensed Architect for Airport Terminal tenant build-out

Mr. Morris advised that the Selection Committee unanimously voted that RCL receive the contract. Comm. Arrigo noted that all three Committee members came up with the same vote, and offered a motion to suspend the rules to add the item as a motion to recommend to the Full Board, second by Comm. Stack. Comm. Arrigo offered a motion to recommend RCL as the Architect for Terminal Building build-out be recommended to the full Board, second by Comm. Richard.

4) Discussion regarding lease for Sen. J. P. Morrell at Lakefront Airport Terminal Building

Chair Heaton advised that the Board previously approved a lease for Sen. Morrell with a one year option to renew. The former COO issued a new lease instead of exercising the option to renew. That lease expired and Legal counsel will confer with the E.D. to resolve current insurance issues regarding issuing a new lease. The Authority must determine a policy issue regarding insurance matters to submit to the full Board as all tenants must be treated alike.

5) Discussion regarding lease for New Orleans Mosquito and Rodent Control at Lakefront Airport

Chair Heaton reported that execution of the Mosquito Control lease has been approved by the Board. One final meeting will clarify pending issues. The list of in-kind service provided by Mosquito Control will be included in the lease. This lease will be completed by the Board meeting. The E.D. is diligently keeping what he signs in compliance with what the Board approves for the services to be rendered, which will be finalized in the near future.

6) Discussion regarding fuel tank cleaning

Mr. Morris reported that there are four 100,000 gallon fuel tanks at the Airport have been out of the inspection cycle for four years. One Jet A fuel tank displaced during Katrina was later put back in place, and is beginning to form a rust spot. Repair of the tank costs approximately \$229,000. One tank could be inspected each year to keep in compliance with the EPA as the Authority does not have the funds to have each tank inspected at the same time. The E.D. noted that one tank inspection would cost \$50,000. I will consult with counsel to determine if this would fall under the informal bid process. Two fuel distributors at the Airport (Shell and World Fuel) may be willing to assist with inspection. Comm. Stack suggested the tank cleaning be put out to bid, starting with an informal bid process.

Mr. Fanguy (Signature) added that there were concerns at the time they got the tanks inspected. The tanks are 100,000 gallons, and the Authority could replace these tanks with cheaper 50,000 gallon tanks. Unless there is commercial activity at Lakefront Airport, the larger tanks are not necessary. Comm. Heaton suggested the E.D. confer with Mr. Fanguy to determine if there are additional options.

PUBLIC COMMENTGS

Mr. Augustus requested to host an air show at Lakefront Airport from October 7 through 9, 2016. The Drug Fighter Expo helps encourage underprivileged kids with a career in aviation. All FBOs have been contacted regarding security and a proposed times for the event so as not to disrupt the FBOs business day. Several youth groups will participate in the event. All issues of the FAA have been addressed. The sheriff's office will assist in security and there will be a stage and bleachers for the audience to view the show and aircraft on display. This is an opportunity for the Airport to flourish. All necessary waivers and insurance will be obtained prior to the show. Mr. Morris advised that Airport staff must be included in all meetings with any FBOs regarding the event. Comm. Arrigo advised that the necessary documents are needed before the Board can give full approval for the event. Chair Heaton advised that the Board is waiting for the item to be vetted, but further information and documentation is needed prior to approval. Mr. Morris recommended that the dates are approved pending the necessary documentation is received by July 30, 2016.

EXECUTIVE SESSION

A unanimous roll call vote was taken to enter Executive Session.

7) Discussion regarding leaks in Airport Terminal Building

Chair Heaton advised that no votes were taken.

NEXT AIRPORT COMMITTEE MEETING

The next Airport Committee meeting is scheduled for Tuesday July 14, 2016.

ADJOURNMENT

Comm. Arrigo offered a motion to adjourn, second by Comm. Stack. Motion passed. The meeting adjourned at 10:30 a.m.