

**Minutes of Non-Flood Protection Asset Management Authority**  
**Airport Committee Meeting**  
November 14, 2017 @ 2:30 p.m.

**Present:**

Chair Wilma Heaton  
Commissioner Thomas Fierke  
Commissioner Pat Meadowcroft  
Commissioner Dawn Hebert

**Absent:**

Commissioner Carla Major

**Staff:**

Executive Director Jesse Noel  
Deputy Director Ngoc Ford  
Executive Assistant Kim Vu  
Airport Manager Dave Howard

**Also Present:**

Gerry Metzger – Legal Counsel  
Brayton Matthews– Flightline (FLF)

The Airport Committee of the Non-Flood Protection Asset Management Authority met on Tuesday November 14, 2017 at 6001 Stars and Stripes Blvd. in the Lakefront Airport Terminal Building on the second floor conference room. Chair Heaton called the meeting to order at 2:30 P.M.

**Opening Comments – Chair Heaton**

Chair Heaton started off the meeting by thanking the staff for a wonderful air show. Commissioner Fierke stated that there were six different wings showing their logo for the first time, that participated in the air show from around the nation.

**Motion to Adopt Agenda:**

Motion to adopt agenda moved by Commissioner Meadowcroft and second by Commissioner Fierke

**Public Comments:**

None

**Director's Report:**

E.D. Noel stated that the minutes from October's airport committee meeting will be deferred for this month. The Asset Management Plan (AMP) was circulated to incorporate revisions from the commissioners for review. E.D. Noel explained that he asked the finance committee to move towards a state contract vendor with fuel track cards. E.D. Noel gave a status update on some of the ongoing airport projects stating that most of these projects are nearing completion. He continued to discuss current available space at the hangar buildings.

**Old Business**

**a) Status on Part 139 certification for Lakefront Airport**

E. D. Noel updated the committee on the continued efforts from all staff to achieve Part 139 certification.

## **New Business**

### **a) Discussion of roof repairs (Williams and Moffett hangar buildings)**

In regards to the hangar buildings, a majority of damage and repairs needed were a result of the tornado which occurred in February of 2017. Lakefront Airport was waiting for Signature to claim through their insurance, trying to figure out what was attributable to tornado versus what was not in order to assess further repairs.

### **a) Discussion regarding proposed Budget Amendment**

E. D. Noel discussed that the purpose of the budget amendment is to allocate funds to where they are needed between the committees. The proposed budget amendment doesn't require any action from the committee but the staff will request recommendation for budget amendment to the board meeting

Chair Heaton made the announcement of next Airport Committee Meeting to take place on Tuesday December 12, 2017 at 2:30 P.M.

## **Adjourn**

Motion to adjourn moved by Fierke, seconded by Meadowcroft, and meeting was adjourned at 3:16 p.m.