

Minutes of Non-Flood Protection Asset Management Authority
Airport Committee Meeting
March 13, 2018 @ 2:30 P.M.

Present:

Chair Wilma Heaton
Commissioner Thomas Fierke
Commissioner Pat Meadowcroft
Commissioner Dawn Hebert

Absent:

Commissioner Carla Major

Staff:

Executive Director Jesse Noel
Executive Assistant Kim Vu
Assistant Airport Director Chanse Watson
Airport Manager Dave Howard

Also Present:

Gerry Metzger – Legal Counsel
Wendy Bell – Flightline (FLF)

The Airport Committee of the Non-Flood Protection Asset Management Authority met on Tuesday March 13, 2018 at 6001 Stars and Stripes Blvd. in the Lakefront Airport Terminal Building on the second-floor conference center. Chair Heaton called the meeting to order at 2:34 P.M.

Opening Comments –

Chair Heaton reported that she recently met with Arlanda Williams regarding partnering with Delgado Community College to set up an A&P program. This is an agenda item that will be further discussed in detail.

Motion to adopt Agenda –

Motion to adopt agenda was moved by Commissioner Fierke, second by Commissioner Hebert and all were in favor.

Motion to approve minutes –

- a) Motion to approve minutes from February 6, 2018 by Commissioner Fierke and second by Commissioner Meadowcroft and all were in favor.

Public Comments

- None

Director's Report

E.D. Noel gave a status update to the airport committee on the budget, current projects, traffic count, unleased property at the Lakefront Airport, and some upcoming events involving the Lakefront Airport.

Old Business

a) Status on Part 139 Certification for Lakefront Airport

E.D. Noel reported that the airport staff continues to work on drafting the airport certification manual and emergency plan. Staff will have a draft for the airport committee to review next month. Also, staff recently hired two firefighters.

b) Discussion of Lakefront Airport budget review 2018-2019

E.D. Noel stated that the budget must be submitted for review by April 1, 2018, so the budget will need to be approved at this month's board meeting.

c) Discussion of first amendment to Asset Management Plan

Chair Heaton recommended that a first amendment be adopted mid-year since the AMP was just recently adopted. In the meantime, E.D. Noel will incorporate any comments and revisions from the commissioners before the official approval of the first amendment to the Asset Management Plan.

d) Status update on Hangar Roof Analysis

E.D. Noel stated that staff is still waiting on an official report from Michael Baker. Staff will make a recommendation after reviewing the report to see different options. E.D. Noel plans to send the report out to the airport committee for review before presenting at board meeting.

New Business

a) Status update on discussions with Delgado Community College regarding development of an A&P program at KNEW

Commissioner Major assisted in setting up a meeting with Chair Heaton and E.D. Noel to meet with Arlanda Williams regarding development of an A&P program at Lakefront Airport. E.D. Noel reported that the meeting went well and they plan to meet again to discuss further details since they're in the early stages.

b) Status update on CAF

Commissioner Fierke requested a status update on where everything stood with CAF. E.D. Noel reported that the Cooperative Endeavor Agreement was sent via FedEx mail to CAF for final execution.

Chair Heaton made the announcement that the next Airport Committee Meeting will take place on Tuesday April 17, 2018 at 2:30 P.M.

Adjourn –

Motion to adjourn meeting was moved by Commissioner Fierke, second by Commissioner Hebert, and all were in favor. The meeting adjourned at 3:21 P.M.