

Board Meeting Minutes
Non-Flood Protection Asset Management Authority
Thursday, March 22, 2018 – 5:30 P.M.

The regular monthly Board Meeting of the Non-Flood Protection Asset Management Authority was held on Thursday March 22, 2018 at the Lakefront Airport Terminal Building in the 2nd floor conference center, 6001 Stars and Stripes Blvd., New Orleans, Louisiana, after due legal notice of the meeting was sent to each Board member and the news media and posted.

Vice Chair Green called the meeting to order at 5:37 P.M. and the roll was called which constituted a quorum.

PRESENT:

Chair Wilma Heaton (late arrival at 5:40 PM)
Vice Chair Eugene Green
Commissioner Roy Arrigo
Commissioner Stanley Brien
Commissioner Leila Eames
Commissioner Greg Ernst
Commissioner Tom Fierke
Commissioner Carla Major
Commissioner Chris Morvant
Commissioner Anthony Richard
Commissioner William Settoon
Commissioner Robert Watters

ABSENT:

Commissioner Sean Bruno
Commissioner Dawn Hebert
Commissioner Pat Meadowcroft
Commissioner Rodger Wheaton

STAFF:

Executive Director Jesse Noel
Director of Maintenance Don Robertson
Assistant Airport Director Chansé Watson
Airport Manager Dave 'Howie' Howard
Executive Assistant Kim Vu

ALSO PRESENT:

Gerry Metzger – Legal Counsel
Al Pappalardo – Real Estate
Neil Anderson – GOPARK
Chris Fenner – Stuart Consulting Group
Wendy Bell – Flightline

OPENING COMMENTS – CHAIR HEATON:

Chair Heaton requested for all committee chairs to submit brief committee reports to circulate prior to the actual board meeting to keep everyone updated.

MOTION TO ADOPT AGENDA:

A motion to adopt the agenda moved by Commissioner Major and second by Commissioner Fierke and all were in favor of adopting the agenda.

PUBLIC COMMENTS:

- 1) Mr. Feloni, a tenant of the marina, asked to save his public comment for Item D on the agenda regarding marina management.

PRESENTATION:

Mr. Neil Anderson, Vice President of GOPARK, introduced GOPARK as a company with a proposal to the board authority. Mr. Anderson explained the management process in detail and how it will work in the marinas. He also answered all the questions from the commissioners regarding the collections and financial process. There was concern expressed regarding marina staff's jobs and duties in jeopardy if staff outsources harbor management. Executive Director Noel explained to everyone that GOPARK would alleviate the collections process and that the marina staff would be well trained in their system.

COMMITTEE REPORTS:

Airport – Chair Heaton reported that she and E.D. Noel recently met with Arlanda Williams, Vice Chancellor of Workforce Development, at Delgado Community College. They plan to work together to bring an A&P program to Lakefront Airport.

Finance – Chair Richard reported that there was a finance committee meeting but he was not able to attend. Commissioner Bruno led the finance committee meeting in Chair Richard's absence. Commissioner Arrigo stated that the primary focus of the finance committee meeting was the budget for the upcoming year and that it is on the agenda for board approval. The finance committee reviewed it thoroughly and voted to move forward with getting the budget approved at the board meeting.

Legal – Chair Major deferred to Mr. Metzger for this month's legal committee report. Mr. Metzger discussed the settlement with the Carrier case. He stated that the second item on the agenda needed board approval to file a concursus proceeding in connection with the Orleans Marina Boathouse Demo Project. He further reported that the legal committee received a settlement offer from Peter Butler, attorney on Flightline's case, which resulted in no action taken after executive session by the committee.

Commercial Real Estate – Chair Green reported that they do have several major projects going on. He also stated that the former Naval Reserve site was recently re-advertised with proposals due on May 11, 2018 at 10 a.m. He noted that staff recently sent a letter to the Mayor regarding a request for discussion of Lincoln Beach regarding potential interest of transferring it to NFPAMA.

Marina – Chair Arrigo stated that the marina committee did meet this month and covered many items. He noted that there were two items on the agenda that the marina committee recommended for board approval. The two motions involved authorizing a contract with GOPARK and a contract with Gulf Coast Security, a new security firm for security at both marinas. Chair Arrigo stated that they also discussed designs for Orleans Marina on the East and North Walls. Chair Arrigo noted that there were many marina tenants who voiced concerns regarding water issues and bathrooms at the marinas. Chair Arrigo ended his report that staff has been working on getting these issues resolved.

Recreation and Subdivision – Chair Wheaton was absent from the board meeting. Commissioner Ernst reported that the recreation committee met to discuss an update on the fountains, shelters, budget, and building restrictions in the Lakefront subdivisions.

Director’s Report:

Executive Director Jesse Noel stated that each committee was updated thoroughly but he wished to touch base on a few updates. E.D. Noel reported that the budget was discussed and reviewed in each committee meeting, and that the FY 2018-2019 budget is an agenda item for board approval. E.D. Noel reported that he met with the MOU working group to review the draft. E.D. Noel reminded the commissioners that their personal financial disclosure statement is due on May 15. E.D. Noel also reminded the commissioners who are terming to work on getting appointment renewals before August 2018.

IX. OLD BUSINESS

- a) Motion to approve first amendment to the Asset Management Plan by Commissioner Ernst and seconded by Commissioner Fierke

E.D. Noel stated that Commissioner Ernst requested some revisions be made to the Asset Management Plan on the following items: parks and parkways section, shelter permit system, and an explanation of a reimbursement agreement made from NFPAMA to Lakefront Airport. E.D. Noel incorporated these requested revisions and distributed to all the committees. Some of the committees suggested that the AMP be reviewed on a semi-annual basis in the future. Commissioner Ernst requested that the first amendment to the AMP including his requested revisions be adopted at the board meeting.

Chair Heaton asked for the board to defer this motion and wait to approve a first amendment on a semi-annual review basis, but no motion to defer was made.

RESOLUTION

WHEREAS, the Non-Flood Protection Asset Management Authority (“Management Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District (“District”);

WHEREAS, the Executive Director of the Management Authority drafted an Asset Management Plan (AMP), in accordance with the requirements of Louisiana Revised Statute 38:§330.12 (G) ;

WHEREAS, the Staff distributed the draft AMP to the commissioners of the Management Authority on November 30, 2017 and presented the plan for discussion at all of the Management Authority’s December committee and board meetings;

WHEREAS, the Board adopted a final version of the AMP on January 25, 2018 after a final draft of the AMP was distributed to all commissioners on January 19, 2018;

WHEREAS, the appendices included in the AMP will be updated by staff as necessary to insure their accuracy;

WHEREAS, Commissioner Ernst requested an amendment of the AMP to include shelter and pavilion rental procedures for the shelters and pavilions on Lakeshore Drive, reorganization of the Parks and Parkways section of the AMP for increased clarity, and an explanation regarding the Reimbursement Agreement signed in June, 2014 by the Management Authority and the District for funds transferred by the Management Authority to the District for the operations, repairs and rebuilding of facilities after Hurricane Katrina at the New Orleans Lakefront Airport;

WHEREAS, the Management Authority resolved that it was in the best interest of the District and Management Authority to amend the AMP.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Non-Flood Protection Asset Management Authority approves the amendment of the Asset Management Plan requested by Commissioner Ernst as described above and that the revisions will be incorporated into the AMP, and an updated AMP will be distributed to all commissioners, and made available to the public;

BE IT FURTHER HEREBY RESOLVED, that the Management Authority Chairman or Executive Director be and is hereby authorized to execute any and all documents and take any and all actions necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

- YEAS: Arrigo, Brien, Eames, Ernst, Fierke, Green, Major, Morvant, Richard, Settoon, Watters
- NAYS: Heaton
- ABSTAIN: None
- ABSENT: Bruno, Hebert, Meadowcroft, Wheaton
- RESOLUTION ADOPTED: Yes

X. NEW BUSINESS

- a) Motion to adopt FY 2018-2019 Budget by Commissioner Richard, seconded by Commissioner Fierke

The FY 2018-2019 budget was distributed and reviewed at every committee meeting that met in March. Commissioner Settoon noted the salary allocation and benefits amount and E.D. responded that the benefits included both current and retired employees and a LASERS mandated 37% retirement match. Commissioner Ernst expressed concern regarding the revenue being lower than the past two years. E.D. Noel explained that the old budget demonstrated grant revenue as operating revenue, and that he was very confident in the revenue projections for the FY 2018-2019.

RESOLUTION

WHEREAS, the Non-Flood Protection Asset Management Authority (“Management Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District (“District”);

WHEREAS, the Management Authority reviewed the financial projections for the Fiscal Year Ending June 30, 2019 at the Finance Committee meeting held on March 13, 2018 and the projections were discussed at each individual prior and subsequent Committee Meeting;

WHEREAS, the estimated funding amounts and expenditures, as detailed by the line item budgets for the Fiscal Year Ending June 30, 2019, were as follows:

FISCAL YEAR 2018-2019 GENERAL OPERATING BUDGET

Revenues	
Recurring	\$6,233,280.00
Ad valorem taxes	<u>\$2,000,000.00</u>
TOTAL REVENUES	\$8,233,280.00
Expenditures	
Operations	<u>\$8,233,280.00</u>
TOTAL EXPENDITURES	\$8,233,280.00

FISCAL YEAR 2018-2019 CAPITAL MAINTENANCE BUDGET

Revenues	
Grant funding	\$2,278,480.00
Reserves	<u>\$1,441,000.00</u>
TOTAL REVENUES	\$3,719,480.00
Expenditures	
Capital Maintenance	<u>\$3,719,480.00</u>
TOTAL EXPENDITURES	\$3,719,480.00

WHEREAS, the Management Authority is mandated to submit an approved budget by April 1, 2018, to the Joint Legislative Committee on the Budget and other various oversight authorities; and

WHEREAS, the Finance Committee at its meeting held on March 13, 2018 reviewed and recommended approval of the Non-Flood Protection Asset Management Authority Operating Budget for the Fiscal Year Ending June 30, 2019.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Non-Flood Protection Asset Management Authority approves the Fiscal Year Ending June 30, 2019 General Operating Budget set forth above.

BE IT HEREBY FURTHER RESOLVED, that the Chairman or Executive Director be and is hereby authorized to sign any and all documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

- YEAS: Arrigo, Brien, Eames, Fierke, Green, Heaton, Major, Morvant, Richard, Settoon, Watters
- NAYS: Ernst
- ABSTAIN: None
- ABSENT: Bruno, Hebert, Meadowcroft, Wheaton
- RESOLUTION PASSED: Yes

- b) Motion to approve of a settlement agreement in the civil proceedings captioned and entitled, Stephen Carrier v. Alvena, NFPAMA et. al., No: 16CV3702, United States District Court for the Eastern District of Louisiana by Commissioner Major and seconded by Commissioner Richard

Mr. Metzger explained the management authority's position to settle the above referenced case. This case was discussed at the legal committee meeting and committee vetted for board approval.

RESOLUTION

WHEREAS, the Non-Flood Protection Asset Management Authority ("Management Authority") is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District ("District");

WHEREAS, the former Board of Commissioners of the Orleans Levee District (the "Board") sold the property described as Square No. 1, where the commercial properties of the Smith-Lupo Shopping Center (the "Shopping Center") are located, by Act of Sale dated on March 27, 1952 ("Act of Sale") to Thomas J. Lupo, d/b/a Norris Development Company ("Norris Development Company");

WHEREAS, in the Act of Sale of the property, the Board, as part of the consideration for the Sale, agreed to complete all improvements, utilities, and sidewalks, in the front and rear of Square No. 1;

WHEREAS, in the Act of Sale, the purchaser, in accordance with the Act of Sale and Building Restrictions applying to Lakeshore Subdivision, agreed to keep the improvements in these parking areas and sidewalks in repair;

WHEREAS, Norris Development Company subsequently subdivided Square 1 into parcels and sold four of the six parcels of property in Square No. 1, including parcels that are now owned by M & O Realty, Inc. ("M & O Realty"), located at Municipal Addresses 115 and 123 Robert E. Lee Boulevard, which properties are leased by M & O Realty to the owners of the Subway Restaurant and Goodwill Store in the Shopping Center;

WHEREAS, in April of 2016 Stephen Carrier ("plaintiff") filed a civil action for permanent injunctive relief, damages, and attorneys' and expert's fees, expenses and costs in the United States District Court in the Eastern District of Louisiana in the captioned proceedings entitled "Stephen Carrier v. Alvena, L.L.C., et al", Case No: 2:16-cv 3702-KDE-KWR" against several of the the owners of the commercial properties in the Shopping Center, namely, Robert Resources, LLC, Alvena, LLC, Rice & Brackley Property, LLC and M & O Realty, for alleged violations in the parking area and sidewalks of Title II and Title III of the Americans with Disabilities Act ("ADA") and Section 504 of the Rehabilitation Act (the "lawsuit" or "litigation");

WHEREAS, subsequently the plaintiff named the Management Authority as a defendant in this lawsuit as the governing authority of the non-flood protection assets of the Orleans Levee District, which owns the parking areas and sidewalks that are the subject of this litigation;

WHEREAS, the plaintiff's claims against Robert Resources, LLC, Alvena, LLC, and Rice & Brackley Property, LLC were settled and these parties were dismissed with prejudice from the lawsuit;

WHEREAS, the Management Authority filed a cross-claim against M & O Realty regarding the legal responsibility for the maintenance and repairs of the portions of the parking areas and sidewalks adjacent to and servicing the commercial properties owned by M & O Realty;

WHEREAS, in the fall of 2017 the Management Authority and M & O Realty filed cross Motions for Summary Judgment and the Court took the Motions under advisement;

WHEREAS, a Magistrate Settlement Conference was scheduled to be held in the lawsuit on Wednesday, February 7, 2018 and the case was set for trial commencing on Monday, March 12, 2018;

WHEREAS, because the Court had not ruled on the cross Motions for Summary Judgment, counsel for the parties discussed settlement terms during the week prior to the Magistrate's Settlement Conference and agreed upon terms and conditions that they could recommend to their respective clients (the "Settlement Terms");

WHEREAS, the Settlement Terms are set forth in the attached Consent Judgment by the parties and Settlement Agreement between the Management Authority and M & O Realty;

WHEREAS, the Settlement Terms that counsel agreed to recommend to their respective clients were the following: that M & O Realty would pay for and make the repairs to the entrance and in front of the Subway Restaurant to bring this area into compliance with the ADA; that M & O Realty and the Management Authority would share the cost for the repairs to the sidewalk area near the entrance to the Goodwill Store and level or relocate the accessible designated parking space and access aisle adjacent to the Goodwill Store to ensure compliance with the ADA; that M & O Realty and the Management Authority would provide contractor's plans for the Work within ninety (90) days of the date of the execution of a Consent Judgment by the parties and that the work would be completed within eighteen (18) months of the date of the execution of the Consent Judgment; and, that M & O Realty and the Management Authority would each pay the sum of \$5,750.00 to plaintiff for attorney fees, expert witness fees, costs and expenses incurred in the lawsuit and would pay \$750.00 each to the plaintiff for statutory damages;

WHEREAS, under the terms of the Settlement Agreement between the Management Authority and M & O Realty, except for the work to be done in and in front of the Subway Restaurant which is the responsibility of M & O

Realty, M & O Realty agrees (1) that the Management Authority will either let contracts for the remedial work to be done on the sidewalks and in the parking lot adjacent to and in front of M & O Realty's properties in the Shopping Center or perform said work for prices mutually agreed upon in writing by the parties prior to the letting of any contract or performance of any work; (2) to pay one-half (1/2) of the cost of any engineering design services and any other related costs for the remedial work; and, (3) to defend, hold harmless and indemnify the Management Authority, Orleans Levee District and the Southeast Louisiana Flood Protection Authority-East and their commissioners, officers, employees, agents, successors, and assigns from and against any and all claims and liabilities for any alleged violations of the ADA and Rehabilitation Act, and any other federal, state or local laws governing physical access features for persons with disabilities at public accommodations that may arise after the date of execution of the Settlement Agreement;

WHEREAS, the Legal Committee at its regularly scheduled monthly meeting held on March 13, 2018 reviewed and considered the terms and conditions of the Consent Judgment and Settlement Agreement and voted unanimously to recommend approval of the settlement of the lawsuit under these terms and conditions to the Management Authority; and,

WHEREAS, the Management Authority resolved that it was in the best interest of the District and Management Authority to approve the settlement of the lawsuit under the terms and conditions recommended by the Legal Committee.

THEREFORE, BE IT HEREBY RESOLVED that the Non-Flood Protection Asset Management Authority hereby approves the settlement of the civil action filed by Stephen Carrier under the terms and conditions set forth in the Consent Judgment and Settlement Agreement, copies of which are attached to this Resolution.

BE IT HEREBY FURTHER RESOLVED that the Management Authority authorizes the Authority Chairman or Executive Director to sign any and all documents necessary to carry out the above. The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: Arrigo, Brien, Eames, Ernst, Green, Heaton, Major, Morvant, Richard, Settoon, Watters
NAYS: None
ABSTAIN: Fierke
ABSENT: Bruno, Hebert, Meadowcroft, Wheaton
RESOLUTION ADOPTED: Yes

- c) Motion to file a concursus proceeding in connection with the Orleans Marina Boathouse Demolition Project and the civil proceedings captioned and entitled, Leigh of All Trades, L.L.C. d/b/a By land or Sea Construction, LLC v. NFPAMA, et al., No: 2017-12188, Civil District Court for the Parish of Orleans, State of Louisiana, Div. "N-8" by Commissioner Major and seconded by Commissioner Eames

This case was discussed at the legal committee meeting and recommended for board approval. Mr. Metzger, legal counsel, recommended a concursus proceeding for this case to alleviate any liability for the management authority.

RESOLUTION

WHEREAS, the Non-Flood Protection Asset Management Authority ("Management Authority") is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District ("District");

WHEREAS, the Orleans Marina ("Marina") is one of the non-flood protection assets of the Orleans Levee District managed by the Management Authority;

WHEREAS, the governing authorities of the District have leased sites in the Marina located on West and South Roadways since the early 1970s for the construction of boathouses and other improvements;

WHEREAS, pursuant to the terms of the leases for the boathouse sites in the Marina, the ownership of the boathouses and improvements ("boathouses") located on the boathouse sites revert to the Orleans Levee District upon the expiration or earlier termination of the leases;

WHEREAS, the ownership of the boathouses located on Orleans Marina Boathouse Sites W1, W14, W15, W16, N40, N41, N42, N43, N44, N45, and N46 reverted to the Orleans Levee District upon the expiration and earlier termination of the leases for these boathouse sites;

WHEREAS, the boathouses located on these leasehold sites had deteriorated to such a condition that it was determined that the boathouses needed to be demolished;

WHEREAS, the Management Authority advertised and solicited bids, in accordance with the Louisiana Public Bid Law, La.Rev.Stat. 38:§2211, et seq., for the demolition of the boathouses on these sites and at its regularly

scheduled monthly meeting held in January of 2017 awarded a contract for the demolition to the lowest responsible bidder, Construction Management Enterprises, LLC ("CME");

WHEREAS, the Contract with CME was filed and recorded with the Clerk of Court for the Parish of Orleans, State of Louisiana, along with a Payment and Performance Bond issued by Hudson Insurance Company, as surety, on March 9, 2017, at Instrument No. 2017-08902, Mortgage Instrument No. 1242452;

WHEREAS, on or about November 15, 2017, the Management Authority executed a Certificate of Acceptance and Substantial Completion for the work under the Contract, which was filed and recorded with the Clerk of Court for the Parish of Orleans, State of Louisiana on November 17, 2017, at Instrument No. 2017-44487, Mortgage Instrument No. 1261605;

WHEREAS, on November 20, 2017 Leigh of all Trades, L.L.C. d/b/a By Land or Sea Construction, LLC ("LSC"), a subcontractor of CME on the demolition project, filed a Sworn Statement of Claim and Privilege, to secure a claim in the amount of \$186,550.00 allegedly owed by CME, in accordance with the provisions of the Louisiana Public Works Act;

WHEREAS, on December 14, 2017 LSC filed an Amended Sworn Statement of Claim and Privilege to increase the amount of its claim against CME to the sum of \$189,080.00;

WHEREAS, LSC sent notice to CME, Hudson and the Management Authority of the filing of its original and amended Sworn Statement of Claim and Privilege, by correspondence dated on November 20, 2017 and December 15, 2017, and since receipt of the notice of the filing of the original Sworn Statement of Claim and Privilege, the Management Authority has not released to CME the remaining contract funds in its possession, totaling \$52,454.20, as required under the applicable provisions of the Louisiana Public Works Act;

WHEREAS, on December 20, 2017 LSC filed a lawsuit against CME, its surety, Hudson Insurance Company, and the Management Authority to collect the alleged sum it was owed in the amount of \$189,080.00, in those proceedings captioned and entitled "*Leigh of All Trades, L.L.C. d/b/a By Land or Sea Construction, LLC v. Non-Flood Protection Asset Management Authority, Construction Management Enterprises, LLC and Hudson Insurance Company*, No: 2017-12188, Civil District Court for the Parish of Orleans, State of Louisiana, Division N, Section 8";

WHEREAS, as provided under Section 2243(A) of the Louisiana Public Works Act, if at the expiration for the forty-five day lien period any filed and recorded claims are unpaid, the public entity shall file a petition in the proper court of the parish where the work was done, citing all claimants and the contractor, subcontractor, and surety on the bond and may also assert whatever claims it has against any of them, and shall require the claimants to assert their claims;

WHEREAS, as provided under Section 2243(B) of the Louisiana Public Works Act, all of the claims shall be tried in concursus and the claims of the claimants shall be paid in preference to any claims of the public entity;

WHEREAS, the Legal Committee at its regularly scheduled monthly meeting held on March 13, 2018 unanimously voted to recommend to the Management Authority that legal counsel for the Management Authority file a concursus proceeding in connection with the Orleans Marina Demolition Project, as authorized under Section 2243 of the Louisiana Public Works Act. La.Rev.Stat. 38:§2243(A); and,

WHEREAS, the Management Authority resolved that it was in the best interest of the District and Management Authority to authorize legal counsel for the Management Authority to file a concursus proceeding as authorized under Section 2243 of the Louisiana Public Works Act. La.Rev.Stat. 38:§2243(A).

THEREFORE, BE IT HEREBY RESOLVED that the Non-Flood Protection Asset Management Authority hereby authorizes legal counsel for the Management Authority to file a concursus proceeding, in connection with the Orleans Marina Demolition Project, naming as defendants, Construction Enterprises, LLC, Hudson Insurance Company and Leigh of all Trades, L.L.C. d/b/a By Land or Sea Construction, LLC, in the Civil District Court for the Parish of Orleans, State of Louisiana, as authorized under Section 2243(A) of the Louisiana Public Works Act. La.Rev.Stat. 38:§2243(A).

BE IT HEREBY FURTHER RESOLVED that the Management Authority authorizes the Authority Chairman or Executive Director to sign any and all documents necessary to carry out the above. The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: Arrigo, Brien, Eames, Ernst, Fierke, Green, Heaton, Major, Morvant, Richard, Settoon, Watters
NAYS: None
ABSTAIN: None
ABSENT: Bruno, Hebert, Meadowcroft, Wheaton
RESOLUTION ADOPTED: Yes

- d) Motion to authorize a contract with GOPARK for Marina Tenant Management and Rental Collection services by Commissioner Arrigo, seconded by Commissioner Green

Mr. Feloni, a marina lessee, voiced concern regarding outsourcing marina management to GOPARK. He encouraged staff to inform other tenants and lessees of this change. E.D. Noel advised everyone that the slip rates are not to change. He assured everyone that they will be e-mailed and notified once GOPARK's

contract goes into effect. He reminded everyone that GOPARK’s management would be beneficial to help both marinas with collections from past due tenants. Commissioner Arrigo noted that the marina committee reviewed GOPARK’s proposal and vetted it for board approval.

RESOLUTION

WHEREAS, the Non-Flood Protection Asset Management Authority (“Management Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District (“District”), including the Orleans Marina and South Shore Harbor Marina (“Marinas”);

WHEREAS, the Management Authority solicited cost proposals for Harbor Management Services for the management of dockage leasing and rental collections at the Marinas (“Harbor Management Services”);

WHEREAS, the Management Authority received proposals from Premium Parking Service, L.L.C. and GOPARK, LLC (“GOPARK”),

WHEREAS, the Management Authority’s staff recommended that the Management Authority select GOPARK because of its experience in harbor management, and its robust reporting platform;

WHEREAS, the Marina Committee at its meeting held on March 15, 2018 reviewed the proposals submitted and voted unanimously to recommend that the Management Authority authorize a contract with GOPARK for Harbor Management Services for a term of three (3) years at a rate of One and One-Half (1.5%) Percent of all revenue collected through the GOPARK Platform; and,

WHEREAS, the Management Authority resolved that it is in the best interest of the Orleans Levee District to authorize a contract with GOPARK for Harbor Management Services for a term of three (3) years at a rate of One and One-Half 1.5% Percent of all revenue collected through the GOPARK Platform;

THEREFORE, BE IT HEREBY RESOLVED that the Management Authority authorizes a contract with GOPARK for Harbor Management Services for a term of three (3) years at a rate of One and One-Half (1.5%) Percent of all revenue collected through the GOPARK Platform,

BE IT FURTHER HEREBY RESOLVED that the Management Authority Chairman or Executive Director is authorized to sign any and all documents necessary to carry out the above. The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: Arrigo, Brien, Eames, Ernst, Fierke, Green, Heaton, Major, Morvant, Richard, Settoon
NAYS: None
ABSTAIN: Watters
ABSENT: Bruno, Hebert, Meadowcroft, Wheaton
RESOLUTION ADOPTED: Yes

- e) Motion to authorize a contract with Gulf Coast Security Enterprises for marina security guard services by Commissioner Arrigo and seconded by Commissioner Richard

E.D. Noel explained that there was a recent RFQ put out for marina security guard services. E.D. Noel distributed a marina security guard bid tabulation to the marina committee, reflecting that Gulf Coast Security Enterprises was the best value for marina security guard services. The marina committee recommended for this to move forward for board approval.

RESOLUTION

WHEREAS, the Non-Flood Protection Asset Management Authority (“Management Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District (“District”), including the Orleans Marina and South Shore Harbor Marina (“Marinas”);

WHEREAS, the Management Authority solicited cost proposals for providing unarmed Security Guard Services;

WHEREAS, the Management Authority received proposals and rates as follows;

Weiser Security Services	\$16.46/hr
Gulf Coast Security Enterprises, L.L.C.	\$12.75/hr
Vinson Guard Services	\$17.45/hr
Land & Marine Security LLC	\$18.75/hr
Admiral Security Services	\$15.75/hr

WHEREAS, the Management Authority’s staff recommended that the Management Authority select Gulf Coast Security Enterprises to provide Unarmed Security Guard Services;

WHEREAS, the Marina Committee at its meeting held on March 15, 2018 reviewed the proposal submitted and voted unanimously to recommend that the Management Authority approve a contract with Gulf Coast Security Enterprises, LLC for a term of One (1) year with an additional One (1) year option and at the hourly rate of \$12.75 per hour; and,

WHEREAS, the Management Authority resolved that it is in the best interest of the Orleans Levee District to authorize a contract with Gulf Coast Security Enterprises to provide Unarmed Security Guard Services for a term of One (1) year with an additional One (1) year option and at the hourly rate of \$12.75 per hour;

THEREFORE, BE IT HEREBY RESOLVED that the Management Authority authorizes a contract with Gulf Coast Security Enterprises, LLC for a term of One (1) year with an additional One (1) year option and at the hourly rate of \$12.75 per hour,

BE IT FURTHER HEREBY RESOLVED that the Management Authority Chairman or Executive Director is authorized to sign any and all documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: Arrigo, Brien, Eames, Ernst, Fierke, Green, Heaton, Major, Morvant, Richard,
Settoon, Watters
NAYS: None
ABSTAIN: None
ABSENT: Bruno, Hebert, Meadowcroft, Wheaton
RESOLUTION ADOPTED: Yes

- f) Discussion regarding amending the By-Laws to require that timely notice of all Standing and Special Committee meetings, including notice of the meetings' agenda, be provided to all commissioners, whether or not they are members of the Committee

At the request of Commissioner Ernst, this agenda item was included to ensure all commissioners were included to receive notice of every committee meeting. Chair Heaton mentioned that the By-Laws were established in 2010 and that she wished to appoint a By-Laws committee consisting of Commissioners Fierke, Hebert, and Arrigo to take care of amending the by-laws as needed or requested. In the meantime, staff planned to include all commissioners on every meeting notice moving forward.

The next regular monthly Board meeting will be held on Thursday April 26, 2018 at 5:30 PM in the Lakefront Airport Terminal Building.

Motion to adjourn by Commissioner Major, seconded by Commissioner Fierke and all were in favor to adjourn at 7 P.M.