

**NON-FLOOD PROTECTION ASSET MANAGEMENT AUTHORITY
FINANCE COMMITTEE MEETING MINUTES
TUESDAY, NOVEMBER 10, 2015 – 10:30 A.M.**

The regular meeting of the Finance Committee of the Non-Flood Protection Asset Management Authority was held on Tues., Nov. 10, 2015 at 10:30 a.m., 6920 Franklin Avenue, New Orleans, LA after due legal notice of the meeting was sent to each Board member, the news media, and a copy of the call was posted.

Chairman Stack called the meeting to order at 10:36 a.m. and led in the Pledge of Allegiance. The roll was called which constituted a quorum.

Present:

Chairman Michael Stack
Vice Chair Wilma Heaton
Comm. Roy Arrigo

Furthermore Present:

Comm. Thomas Fierke

Staff:

Cornelia Ullmann – Chief Operating Officer
Sharon Martiny – Administrative Assistant

Also Present:

Jim Martin – Design Engineering, Inc.
Al Pappalardo – Real Estate Consultant

Opening Comments

Chair Stack informed that the BP funds were received. There are cash flow issues, but the Authority is in pretty good shape with no surprises. The COO welcomed Marlene Wilkerson who is now in accounting, and Melissa Bailey, who will start in the near future. Ms. Bailey was with Lake Borgne Levee District, and handled accounting, payroll and H.R.

Approval of Agenda

Comm. Heaton moved to approve the Agenda, seconded by Comm. Arrigo. Motioned passed.

Approval of Prior Minutes

Comm. Arrigo moved to approve the Finance Committee minutes of August 10, 2015, seconded by Comm. Heaton. Motioned passed.

Report by Chief Operating Officer

The COO reported that the Airport is coming together. Staff has secured several grants and location agreements. The marinas are doing well. The USACE has been responsive in reimbursing the Authority on Shelter No. 3 expenses, which are approximately \$114,000 to \$278,000 monthly. As the project nears an end, the next several invoices (for electrical, plumbing or toilets) will be the largest.

The COO reported that FEMA should complete their review in order for the Authority to receive approximately \$1.2 million from FEMA by December 23, 2015 from the Walter Wedell Hangar alternate project. Chair Stack added that a PW remains in the amount of \$650,000 for the Peninsula. FEMA may agree to combine the dredging at South Shore Harbor and building up the Peninsula into one project. The issues at the Airport and Marinas are telling and must be addressed before another disaster strikes. The COO added that if something catastrophic occurs, it is reasonable to anticipate that both Authorities are likely to be involved in litigation because the property all is ultimately in the Orleans Levee District.

Chair Stack advised that a priority project list was prepared for the alternate project funding the Authority will receive. The more the projects are delayed the more money they will cost. The first thing is to work on the amount that the Non-Flood Authority owes to the Flood Authority. This Authority can then work on an arrangement to offset or pay back whatever that amount is.

Old Business

N/A

New Business

1. Motion for approval of the renewal of employee health insurance with Office of Group Benefits

The COO advised that this Authority is grouped with the Flood Authority and the health insurance through OGB renews January 1. The exact figures for Non-Flood's employees are being calculated and the final figures should be available for the November board meeting. Discussion was had that the premium amount is fixed and the approved budget contained the insurance. Chair Stack advised that the Finance Committee recommended approval.

Comm. Heaton moved to recommend approval of the renewal and authorize the COO to execute all documents necessary to provide the appropriate insurance and requested the item be placed on the November Board meeting Agenda. Comm. Arrigo seconded the motion. Motion passed.

2. Review of YTD budget to actual Fiscal year 2015-2016

The COO advised that the Authority is doing well, although several items went over budget. Budget adjustments will be vetted in January. The Authority must account for Customs, litigation, arbitration and personnel expenses. Comm. Stack noted that 101% of the budget was used for Professional Services and requested the COO prepare a report regarding same. The COO advised that the budget was for engineering (demolition of boathouses and litigation expenses – some legal and some arbitration). The engineering budget to demolish the boathouses is approximately \$35,000. The actual demolition cost for the boathouses is \$78,000. It is important to have an engineer on-site when the demolition begins as adjacent boathouses are very close. The water will be boomed and demolition will take place from the land side.

Comm. Heaton advised of a drainage problem in that area. Water stays for days and the road is difficult to navigate without a truck. Comm. Stack advised that DOTD cannot do much with the drainage issue, but RPC can through the funding stream if it is a federal aid roadway. The area is close to the intersection of W. Roadway right across from the pumping station.

The COO advised that airport concrete repairs have been completed. Airport staff earned extra income for these repairs through location agreements. Comm. Heaton noted that Airport Staff does extra duty to bring money into the Airport. A lot of logistics and coordinating with existing tenants and FBOs is required so business is not interrupted. Approximately \$60,000 in extra revenue was received from location agreements, and that money was desperately needed.

Announcement of Next Meeting:

Chairman Stack announced the next Finance Committee meeting is scheduled for Tuesday, December 8, 2015 at 10:30 a.m.

Adjournment:

Comm. Arrigo offered a motion to adjourn, seconded by Comm. Stack. Motion passed. The meeting adjourned at 11:08 a.m.