

**Minutes of Non-Flood Protection Asset Management Authority
Legal Committee Meeting
November 14, 2017 @ 4:30 p.m.**

Present:

Chair Carla Major
Vice Chair Rodger Wheaton
Commissioner Roy Arrigo
Commissioner Chris Morvant

Staff:

Executive Director Jesse Noel
Executive Assistant Kim Vu

Also Present:

Gerry Metzger – Legal Counsel
Brayton Matthews– Flightline (FLF)

The Legal Committee of the Non-Flood Protection Asset Management Authority met on Tuesday November 14, 2017 at 6001 Stars and Stripes Blvd. in the Lakefront Airport Terminal Building on the second floor conference room. Chair Major called the meeting to order at 4:30 P.M.

Opening Comments – Chair Major

Chair Major stated that she would like to continue moving forward to adopting agenda for the meeting.

Motion to Adopt Agenda:

Motion to adopt agenda moved by Arrigo, second by Wheaton, and all were in favor.

Motion to approve minutes from September 19, 2017:

Motion moved by Morvant, second by Wheaton, and all were in favor.

Public Comments:

None

Legal Counsel's Report:

Mr. Metzger issued his routine monthly report on November 2nd and there is nothing new to report.

Old Business:

a) Status on delinquent rents

Executive Director Noel stated that the staff has been working on developing a letter to send out to delinquent tenants. He further reported that the total number of delinquent tenants with outstanding rent has reduced over fifty percent. He stated that staff is making substantial progress with marina collections and he is hoping to incorporate a parking management company to track and collect all rents in the future to avoid extra costs of processing late payments and fees. This would be set up through a professional services agreement. This process would allow the marinas to move forward with digital leases versus paper leases which will in turn help tenants at the same time.

New Business:

None

Executive Session:

- a) Flightline Ground, Inc. v. NFPAMA, et al
No.: 2014-05419
Civil District Court for the Parish of Orleans
Division "D"

The motion to move into executive session was moved by Arrigo, seconded by Wheaton, all in favor.

Chair Major made the announcement of next Legal Committee Meeting to take place on Tuesday December 12, 2017 at 4:30 P.M.

Motion to adjourn moved by Arrigo, seconded by Wheaton, and meeting was adjourned at 5:26 p.m.