

**NON-FLOOD PROTECTION ASSET MANAGEMENT AUTHORITY
MINUTES OF THE MARINA COMMITTEE MEETING
TUESDAY JULY 11, 2013 – 11:00 A.M.**

The regular monthly meeting of the Marina Committee of the Non-Flood Protection Asset Management Authority was held on Thursday, July 11, 2013 at 11:00 A.M., in the Lake Vista Community Center, 2nd Floor, 6500 Spanish Fort Blvd., New Orleans, Louisiana after due legal notice of the meeting was sent to each Board member, the news media, and a copy of the call was posted.

Chairman Brien called the meeting to order at 11:32 a.m. and led in the pledge of allegiance.

The roll was called which constituted a quorum.

PRESENT:

Chairman Stanley Brien
Commissioner Pearl Cantrelle
Commissioner Darrel Saizan

FURTHERMORE PRESENT:

Chairman Robert E. Smith Lupo

ABSENT:

Commissioner Patrick DeRouen
Commissioner Romona Baudy

STAFF:

Louis Capo - Executive Director
Chuck Dixon – Marina Director
Sharon Martiny – Non-Flood

ALSO PRESENT:

Gerry Metzger - Legal Counsel
Al Pappalardo – Real Estate Consultant
Chris Fenner – Stuart Consulting
Don Lapeyerie – Stuart Consulting
Ray Landeche – Lakeshore subdivision

ADOPT AGENDA

Commissioner Saizan offered a motion to adopt the Agenda, seconded by Commissioner Cantrelle and unanimously adopted..

APPROVAL OF PRIOR MINUTES

Commissioner Cantrelle offered a motion to approve the minutes of the Marina Committee meeting of June 4, 2013, seconded by Commissioner Saizan and unanimously adopted.

PRESENTATION ON CURRENT MARINA ISSUES

Mr. Dixon reported that Schubert's completed the approved painting and are now addressing minor punch list items. The gates were taken off, welded together and lock systems are in place on all six piers. The locks will provide enhanced security on the piers and slips for the 50 live aboards at Orleans Marina. The Security Cameras are up and running and the lighting grant has been submitted in the amount of \$4,500. Upon completion of the lighting, the lighting system will be certified for Energy Smart fixtures and the Authority will receive a check in the amount of \$1,500. H3 Electric is installing the Energy Smart fixtures and the grant

provider is Energy Smart. The Authority has been contributing money from the electric bill into the grant program for several years.

The New Basin Canal slips electrical bid went out. The lowest bidder was H3 Electric and this issue will be addressed in New Business. The free dirt project is complete at South Shore Harbor on the Peninsula and South Shore Harbor will be receiving silt from Bayou St. John in the near future. The silt will be barged from Bayou St. John and placed onto the Peninsula. The Marina is applying for the BIG II Grant, which will be discussed under New Business. The BIG I Grant is for the rub rail and lighting on the point area and the BIG II is for a 75/25% grant split. The BIG I grant is at the state level in the amount is \$100,000 with a 75/25% match. The rub rail will start near Pier 8 and go around to the point. This will be picked up with the BIG grant and brought around all of the sides. The bulk of the money is for lighting fixtures that are made in Canada that the Levee District selected years ago. There is also Hurricane Isaac that is resulting in issues with FEMA funding for the lighting. This will present a problem as the fixtures are approximately \$5,000 per fixture. This is a federal grant. The BIG I Grant is managed by the State and the BIG II is much larger and will go national.

NEW BUSINESS

- 1) Motion to request funding from the Boating Infrastructure Grant Program (BIG) for expansion of the transient boaters facility at South Shore Harbor Marina in the amount of \$210,750, representing 75% of the total of \$281,000. The Management Authority is responsible for 25% of the funds which amounts to \$70,250**

Mr. Dixon reported that the BIG I or BIG II grants is a transient boat grant program. There are currently no laundry facilities at South Shore Harbor. As the Terminal Building may not be suitable for expansion, there is a building that could be used to expand. There is currently one shower each for men and woman and the inserts are made of plywood. The current shower facility can be enlarged to fit three individual showers, a laundry room, a transient lounge and a transient office center. Randy Meyer with Wildlife and Fisheries advised that the minimum is 75/25% split. The point scores go up by the percentage of money that is put in, which is usually a 50/50 match. This requires a resolution and which is usually due toward the end of September. The application has been filed with the local office who is waiting for a Board Resolution.

Mr. Metzger advised that the Board is required to ratify the Executive Director's signature on the Grant application. This is a ratification of the application that was submitted.

Commissioner Saizain offered a motion to request funding from the Boating Infrastructure Grant Program (BIG) for expansion of the transient boaters facility at South Shore Harbor Marina in the amount of \$210,750, representing 75% of the total of \$281,000. The Management Authority is responsible for 25% of the funds which amounts to \$70,250, seconded by Commissioner Cantrelle and unanimously adopted.

- 1) Motion to approve a contract with H3 Electric in the amount of \$25,365.00 for the removal of the old electrical service and installation of the electrical service to the New Basin Canal slips, pending receipt of the payment and performance bond.**

Mr. Dixon advised that this contract is for the New Basin Canal electrical worked discussed previously. There was a mandatory bid request for contractors to bid and the request was also sent to the DBE contractors for the Guard House. Two responses were received. Current Electric came in at \$65,000 and H3 Electric's came in at \$25,365. Electric companies are required to carry Longshoreman's Insurance. The two companies came to the mandatory pre-bid meeting and went on a mandatory walk-through of the Marina.

Mr. Metzger advised that the contractor is required to provide a payment and performance bond because the contract is over \$25,000. The contract is conditioned upon the bond. Mr. Dixon stated that proof of a surety will be received later today.

Commissioner Cantrelle offered a motion to approve a contract with H3 Electric in the amount of \$25,365.00 for the removal of the old electrical service and installation of the electrical service to the New Basin Canal slips, seconded by Commissioner Saizan and unanimously adopted.

- 2) Motion to approve a contract with HTE Contractors in the amount of \$14,900 to inspect the electrical wiring and equipment at Orleans Marina**

Mr. Capo noted that this is an informational item for \$14,900 and it is within his purview to enter into this contract. This issue will also be brought to the Finance Committee.

Mr. Dixon explained that this issue was addressed last year. The State Fire Marshall uses the NFPA (National Fire Prevention Association) codes to regulate businesses. The rules for marinas and boatyards state that annual inspections should be performed annually, but this has not been done at either Orleans Marina or South Shore Harbor. The bid was for inspection of electrical wiring, ground connections, conduit, portable cables, appliances and devices installed or used in the Marina pursuant to NFPA rules and regulations. Inspection should not include boarding or entering any vessel at the Marina. Three companies responded to the bid. Current Electric did not bid and Schubert Marine did not bid. HTP was the only bidder at \$14,900.

Mr. Capo advised that Mr. Carl Hudson, President of Orleans Marina Tenants Association, advised that annual inspections are required at Orleans Marina and recommended this be done to prevent potential hazards and ensure the electrical components at the Marina are up to date and functioning properly.

ANNOUNCE NEXT MEETING

Chairman Brien announced the next Marina Committee meeting is scheduled for Tuesday, July 30, 2013 at 10:30 a.m.

ADJOURNMENT

Commissioner Cantrelle offered a motion to adjourn, seconded by Commissioner Saizan and unanimously adopted. The meeting ended at 11:53.