

**Minutes of Non-Flood Protection Asset Management Authority
Marina Committee Meeting
March 15, 2018 @ 3:30 P.M.**

Present:

Commissioner Roy Arrigo
Commissioner Chris Morvant
Commissioner Stan Brien

Absent:

Commissioner Wilma Heaton

Staff:

Executive Director Jesse Noel
Operations Director Don Robertson
Executive Assistant Kim Vu
Helaine Millner – Orleans Marina

Also Present:

Gerry Metzger – Legal Counsel
Chris Fenner – Stuart Consulting Group
Neil Anderson – GOPARK
Jonathan Brunjes - BTIB
Charles Jagneaux
Marshal Ballard – SSH
Ray Blachard – SSH
Jonathan Tracey

The Marina Committee of the Non-Flood Protection Asset Management Authority met on Thursday March 15, 2018 at 6001 Stars and Stripes Blvd. in the Lakefront Airport Terminal Building in the second-floor conference center. Commissioner Arrigo called the meeting to order at 3:30 P.M.

Motion to adopt agenda:

Comm. Arrigo offered to accept a motion to adopt the agenda, motion by Comm. Brien, second by Comm. Morvant, and all were in favor.

Motion to approve minutes – February 8, 2018:

Motion by Commissioner Morvant, second by Commissioner Brien, and all were in favor.

Opening Comments:

Commissioner Arrigo welcomed any speakers of the public to make their comments or address any concerns to the marina committee.

Public Comments:

Mr. Charles Jagneaux addressed water repair issues as well as the issue of adding restrooms and showers at South Shore Harbor. He complained that there is such limited use and access to bathrooms and showers at South Shore Harbor. Executive Director Noel stated that staff have been working on these issues. Commissioner Arrigo, chair of the marina committee, assured the public that the staff are actively working to have these issues addressed.

Director's Report:

E.D. Noel gave an administrative update regarding both marinas. E.D. Noel also gave an update on the ongoing water repairs at both marinas. Operations Director Don Robertson stated that a contractor was hired in addition to maintenance staff to continue working on these issues. E.D. Noel reported that a new company will replace Metro Security, which he will explain further in agenda item Xb.

Old Business:

a) Discussion regarding first amendment to Asset Management Plan

E.D. Noel updated the committee that some requests for revisions were made for the Asset Management Plan. He noted that in the other committee meetings, the commissioners have agreed to amend the AMP on a semi-annual basis. E.D. Noel will continue accepting comments or concerns regarding the AMP from all committees.

b) Discussion regarding proposed 2018-2019 budget

E.D. Noel updated the committee that he added a Capital Maintenance Plan for this fiscal year's budget. The FY 2018-2019 budget was sent out to all committees for review before it gets adopted at the board meeting.

New Business:

a) Motion to recommend a contract with GOPARK for Marina Tenant Management and Collection

E.D. Noel updated the committee that he has met with a few different companies for marina tenant management and collection. After many meetings and careful review, he recommended GOPARK as the best company to handle both marinas. Mr. Neil Anderson, VP of GOPARK, explained the management process in detail to the marina committee. E.D. Noel noted that Mr. Anderson will be giving a presentation to the board as well.

Motion to recommend a contract with GOPARK by Commissioner Brien, second by Commissioner Morvant, and all were in favor.

b) Motion to recommend a contract with Gulf Coast Security Enterprises for Marina Security Guard Services

E.D. Noel distributed a marina security guard bid tabulation to the marina committee, reflecting that Gulf Coast Security Enterprises was the best value for marina security guard services.

Motion to recommend a contract with Gulf Coast Security Enterprises by Commissioner Morvant, second by Commissioner Brien, and all were in favor.

c) Status on East + North Wall Design

E.D. Noel reported that Stuart Consulting Group has been working on the East + North wall design. Chris Fenner, from Stuart Consulting Group, reported that 90% of design is complete. E.D. Noel reported that the next step would be to request for bids on this project.

Commissioner Arrigo announced that the next marina committee meeting will be held on Thursday April 19, 2018 at 3:30 P.M at Orleans Marina, 221 Lake Marina Ave.

Motion to adjourn by Commissioner Morvant and second by Commissioner Brien, and the meeting adjourned at 4:33 P.M.